

Melksham Community Area Partnership



Notes of the Steering Group Meeting Held on Thursday 26 August 2010 Cleeve House, Seend

Present:

Chris Holden, Chair
Thelma Carr
Graham Ellis
Kevin Harmsworth
Miriam Zaccarelli

Abbreviations used: SG – Steering Group, WC – Wiltshire Council

1. Apologies

Apologies were received from Sarah Cardy, Davina Griffin, Mavis King, Lee Emery, Colin Goodhind, Tim Jalland, Abbi Gutierrez, Effie Galesides, Jim Law, April Law, Laura Pictor, Pauline Helps, Jerry Wickham, Brian Warwick. Since there were insufficient number of the group to be quorate the following items were deferred to the next meeting:

2. **Agree minutes of the previous meeting held on July 15 2010**
3. **Matters arising:**
 - a. **Carnival and village fetes**
 - b. **Public meeting**
3. **Street lighting**

4. Mission Statement and Vision

The mission statement was discussed as it was the main item on the agenda. The draft was discussed thoroughly and modified and will be submitted to the SG at the next meeting.

It was clarified that the purpose of the CAP is to identify community issues. As a new body it is up to the CAP to let people know the voice they have.

Consultations coming from WC were discussed and it was agreed to be important to work with WC. As the SG is small in number it is difficult to be as thorough and extensive as WC in consultations. It was clarified that MCAP is independent of WC.

Unless there is a representative from every area of the community the group will not be representative.

It was clarified that the mission statement would apply to every theme group within the Partnership. Theme groups go through the SG to the Area Board.

Pubwatch was discussed and it was agreed that the Community Safety Group would be the appropriate group to support Pubwatch. The theme groups can decide what they do and inform the SG. The role of the SG is not to tell the theme groups what to do, but to help with consultations. If an issue comes up the SG can refer it to the appropriate theme group.

The official status of MCAP was discussed and while the Town Council has clear duties the official status of MCAP is not clarified. Each CAP has its own issues and identity so WC can not create the same constitution for the CAPs.

ACTION: Miriam to find out the official status of the CAP from Laura Pictor.

Date of next meeting

The next meeting will be at 7pm on Thursday September 16 at the Police HQ in Melksham