

KEEVIL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL AT 7.30 p.m. ON MONDAY 11th JULY 2011

Present: Cllr Ginny Sherman (Chairman), Cllrs Francis Banfield, Myra Link, John Ritchens
Jerry Wickham.

In attendance: Councillor Jonathon Seed (Wiltshire Council)
George Goodwin (Clerk)
PCSO Rose Baldock
5 members of the public

Planning in Wiltshire – Mike Wilmott, Area Development Manager, Wiltshire Council

- Mike Wilmott started his presentation by explaining that he was responsible for the team handling planning applications in the old West Wiltshire & Kennet areas. Wiltshire is now the third largest planning authority in England and handles over 6,000 planning applications per annum of which 3,000 are handled by the Central Group run by him. WC was also responsible for 10,000 – 12,000 listed buildings and 250 Conservation Areas. The listing of Listed Buildings is the responsibility of central government with local government being responsible for monitoring and enforcement. 80% of Listed Buildings are Grade 2 and 2* with only 5% being Grade 1. There are 2 Grade 1 buildings in Keevil (Keevil Manor and Talboys) and 1 Grade 2* (Keevil Church). There are approximately 100 Grade 2 Listings in Keevil with about 50 being discrete buildings and the remainder being architectural features such as walls, gates and tombs in the churchyard.
- In answer to questions Mike Wilmott said that Listed Buildings generally stay Listed and Conservation Areas are rarely changed although their boundaries can be adjusted. An Area of Minimum Change is so designated in a Local Plan and its designation lasts as long as that Plan. A new Core Strategy for Wiltshire is currently being drawn up. Mike suggested that the PC should ask for the present Area of Minimum Change to be transferred to the new Core Strategy. He also suggested that the PC could argue that Keevil is not a Large Village as it lacks basic amenities except for Keevil School. If Keevil was re-classified as a Small Village it would lessen development pressures on the village.
- Other questions related to the Village Design Statement (VDS). He confirmed that it was still a Supplementary Planning Document which had to be considered against any planning application in the village. He also confirmed that many villages had developed a VDS and that they are still current. However, these VDSs will need updating when the new Core Strategy is put in place. Another questioner asked about the restrictions put on developers regarding timescale, inconvenience to neighbours, noise nuisance etc. Mike said that restrictions of various kinds could be made when a large scale development was given permission but very little could be done regarding renovation/extension of a single property.
- Finally, Mike said that his office also housed the Enforcement Officers. If any resident had concerns about changes to Listed Buildings etc., then details could be sent to his office by Email, Letter etc., and he would see that the concerns were checked out. The Chairman thanked Mike for attending the meeting and answering all the questions fired at him.

Consultation Period:

- PCSO Baldock said that the Police were still investigating the theft of the Church roof tiles.
- Rose & P.C. Emily Thomas have spoken again to the parents of the boys who are still using the village as a BMX course and feel that there is little more that they can do as it really is an issue for the parents. The PC again expressed its concerns for the boys' safety.
- Rose said that she had now retrieved the police cones from outside 62 Martins Road.

- Rose also asked that residents who wanted to report a crime or suspicious activity should dial 999 for emergencies or 0845-4087000 to report anything else. Some residents have been texting PC Emily Thomas or ringing her on her mobile phone. This has happened when she has been off duty and apart from inconveniencing Emily, it delays a Police response.

The Parish Council Meeting commenced with Councillor Sherman in the Chair.

1. Apologies for Absence

Councillor Rodney Meatyard
Councillor David Propert,

2. Declarations of Interest

There were none.

3. Minutes of the Annual Parish Meeting of 9th May 2011

The minutes of the Annual Parish Council Meeting held on 9th May 2011 were approved and signed by the Chairman as a correct record.

4. Minutes of the Annual Parish Council Meeting of 9th May 2011

The minutes of the Annual Parish Council Meeting held on 9th May 2011 were approved and signed by the Chairman as a correct record.

5. Minutes of the Planning Committee Meeting of 9th July 2011

The minutes of the Planning Committee Meeting held on 9th July 2011 were approved and signed by the Chairman as a correct record.

6. Matters Arising from the Annual Parish Council Meeting of 9th May 2011

Speed Indicator Device (SID) - Our request for a SID has been refused based on the low percentage of drivers exceeding the 40 mph limit. However, the speed logging has been rerun as Councillor Seed persuaded WC that in the original test period, a large number of vehicles crossing the detector were tractors and that the 2 week test also covered two bank holidays which did affect the results. The new results show that Keevil is not eligible for Community Speed Watch or a SID. Councillor Seed said that he would discuss the situation with WC officers. The PC felt that it might be possible to buy our own SID as WC are short of resources but they would await the outcome of Councillor Seed's discussions.

Work on Listed Buildings etc - A list has been received from WC. Sending the WC booklets "Owning a Listed Building" & "Conservation Areas" to each property owner will cost under £200 as several Councillors agreed to deliver the booklets by hand. It was agreed to send the booklets, after a vote of 3 in favour and 2 against. The Clerk was asked to draft a covering note to accompany the booklets.

Grit Bins - Councillor Ritchens has managed to acquire one bin and he hopes to acquire another. The first bin will be located somewhere at the junction Martins Road/Martins Lane. The Clerk was asked to arrange for a tonne of grit to be obtained from WC for storage by Councillor Banfield until needed.

Accounts (2010/2011) – Papers sent to Mazars who have queried the reserves. They were satisfied with the Clerk's explanation.

Register of Members Interests – Councillor Wickham provided a registration entry for the Clerk to send to WC.

Internal Auditor - A letter of thanks has been sent to Mrs Phillips.

Insurance 2011/2012 - The Clerk has renewed the policy as agreed.

Meeting Dates - 2012 dates booked with the Village Hall.

Clerk's Salary & HMRC - Contract signed for one year with Douglas Tonks Ltd.

War Memorial - Insured from 1st June 2011. Melksham Area Board Grant applied for renovation work – to be decided on 14th July. After discussion it was agreed that if the grant was approved, the Chairman could sign a contract for the works and authorise payments if the work can be done before Armistice Day of this year. This course of action was proposed by Councillor Wickham, seconded by Councillor Link and carried unanimously. It was also agreed to consult David Bodman about the renovation work.

Village Hall Committee - Notified of change of PC Representative to Councillor Link.

Local Bus Services - Clerk has written to WC explaining the PC's concerns. Councillor Seed and our MP have supported the PC's suggestions about these changes

Stile in Great Hinton PC Area - Clerk has written to the Chairman expressing the PC's concerns about road safety. Great Hinton PC were also concerned about the stile location and asked for assistance from Councillor Ritchens. Councillor Ritchens has provided a footpath map to Carol Burch, of Great Hinton PC, which shows the original route of the footpath.

Protection of Verges - The Parish Magazine has published the notice written by the Clerk.

6. Playing Field

Entrance – No progress.

7. Highway Matters

Councillor Link reported on the meeting she attended with WC and Great Hinton PC at the Lamb on the Strand junction on the A361. The Council agreed with the proposed signage changes and asked the Clerk to suggest to WC that the lime tree on the junction triangle should be pruned to improve visibility at the junction. Councillor Ritchens reported that he had not contacted Community Payback regarding the weeding of the Main Street high bank as WC have mowed the bank and sprayed weed killer on the weeds. He would check on the high bank later to see if any further works were needed.

The Clerk was asked to contact Great Hinton PC and WC to see if the hedges around Quilkins corner could be trimmed back to improve visibility on this dangerous bend. Complaints have been received about parking on the footway outside Stable House. The Clerk was instructed to write to the owners asking them to park their vehicles so as to allow passage along the footway.

Pinch point at Pyatts Corner. The Clerk was asked to chase WC as it was now over a year since the project was agreed but nothing has happened yet!

Councillor Wickham had attended the Melksham Area Transport Group on behalf of the PC. He said that it was apparent that funds were limited and it would be some time before Keevil's footways would be a priority. He would continue to attend the meetings to monitor the situation.

8. Melksham Area Board

Cllr Wickham referred the Councillors to the Minutes of the Melksham Area Board which are available both in paper form and online at the WC web site. The Clerk said that he had circulated the Atworth Community Plan to Councillors. It was agreed that something similar could be developed for Keevil in the future if there was sufficient interest. In the meantime, the Keevil VDS was still valid for Community Planning. The

next meeting of the Area board is on 14th July when our grant request for the War Memorial will be considered. Councillor Link will attend this meeting.

9. Financial Statement (before Invoice Payments)

The Clerk reported that the Council's finances stood as listed below:

-	Current Account	£	5.58
-	Deposit Account		£12,540.93
-	Total		£12,546.51

10. Cheque Approval

- (a) Payee = Keevil Village Hall
Sum = £10.00 for Hire of Hall 9/5/2011 (£10.00 + VAT £ 0.00)
Proposed by Councillor Ritchens & seconded by Councillor Banfield.
- (b) Payee = Douglas Tonks Ltd by Direct Debit
Sum = £885.78 for Payroll for Clerk for Jan-Jun 2011 & Admin Costs (£882.78 + VAT £3.00)
Proposed by Councillor Link & seconded by Councillor Ritchens.
- (c) Payee = G.F.W. Goodwin
Sum = £13.18 Clerk's Expenses for Jan-Jun 2011 (13.18 + VAT £0.00)
Proposed by Councillor Link & seconded by Councillor Wickham.

A total of £908.96 (£905.96 + VAT £3.00) was disbursed with the consent of all present.

11. Any Other Competent Business

- (a) The Clerk advised the Council that the Fun Committee were considering events to mark the Queen's Diamond Jubilee and would welcome input from the PC. Councillor Link said that she would be attending the next meeting of the Fun Committee and Councillors should send any ideas to her for consideration at this meeting.
- (b) Councillor Link said that the PCC could face paying 2 x £500 excesses on their insurance due to the theft of tiles from the roof of the church porch. No decision was reached after discussion because no formal request for financial support had been made.
- (c) The Clerk referred to an Email complaint received from Rob Kevan regarding dog fouling on the verges around the Martins Road/Martins Lane junction. Councillor Wickham said that there were problems elsewhere in the village as well. The Clerk was instructed to write a short note for the Parish Magazine to draw attention to the problem and to ask all dog owners to clear up after their pets.
- (d) The Clerk referred to an Email received from the Clerk of Steeple Ashton PC regarding Hinton Lane. SAPC were suggesting that the probable closure of the Chicken Processing plant in Hinton Lane will create a "Brown Field Site". To stop possible future commercialisation of this site, it could be designated as a "Quiet Road". After discussion, the PC asked the Clerk to respond to SAPC pointing out that although Hinton Lane is not in the KPC area (the factory itself is) the Lane is a bus route and was used by Keevil residents to visit Steeple Ashton Shop.
- (e) The next meeting of the Council is on Monday 5th September 2011 in the Village Hall starting at 7:30 p.m.

SIGNED

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