



Present: Chris Holden (Chair), Colin Goodhind (Vice-chair), Sarah Cardy, Davina Griffin, Mavis King, Wendy Lockett, Shirley McCarthy, Roy While, Brian Warwick, Miriam Zaccarelli

1. Welcome and apologies

Apologies were received from Tim Jalland.

2. Draft Information and Questionnaire for Campus Consultation

The consultation group had met and created a draft questionnaire for the SG to consider.

The campus team had proposed one site for all services at Woolmore Farm. The group discussed consulting on the site options that were not proposed and it was agreed not to be appropriate to. The problem of only consulting on the proposed option was that it would go against things people have already raised concerns about. However it was agreed to consult on the proposal as we had been asked to do. The CAP should provide information, not opinion.

The group discussed the questions and made amendments to the questionnaire. The question about the proposed sites would be taken out and a blank section for any other comments would be included at the end to allow for any comments on alternative sites.

The consultation with the Young People would be done separately.

3. Tasks within consultation

a. Distribution of questionnaires

The questionnaire will be sent out with the Melksham News at the 2 March edition, with the deadline for responses on 15 March. Villages not covered by the Melksham News would be covered by parish magazine distribution or by volunteers.

b. Visits to groups

Miriam had produced a plan with 11 groups who wanted to discuss the campus at their meetings. Volunteers from the SG would be needed to help with the meetings.

c. Open days/evening

Two open days will be held on 12 February and 12 March, and one open evening on 3 March. Volunteers from the SG will be needed to help run these events.

d. Displays

Displays would be presented in the Library and Town Hall during the consultation.

e. Compiling results

Volunteers from the SG would be needed to help input results from the questionnaires and compile the results after 15 March.

f. Presenting results at Area Board Meeting on 29 March

Miriam to talk to Lucy Murray Brown to check that the questions were appropriate and relevant. Miriam would need to get data to the AB before March 29 so the board members would have time to consider the results.

4. Date of next Steering Group meeting

An SG meeting will be arranged just before 29 March in order to prepare the presentation to the AB once the results have been compiled